

## Enhanced Partnership Board

### Action Log from 9<sup>th</sup> May 2023

#### Open Actions

| Meeting Date | Minute No | Action   | Action Owner | Update  | Status  |
|--------------|-----------|--|--------------|---|---------|
| 09/05/2023   | 53 (iii)  | <b>Enhanced Partnership Programme Delivery Update</b><br>Operators to share information on park and ride sites in other areas with the MCA.  | Operators    |   |         |
| 09/05/2023   | 53 (i)    | <b>Enhanced Partnership Programme Delivery Update</b><br>Operators to share case studies of successful bus priority programmes from other areas with the MCA and local authorities, including sharing comparative data to demonstrate positive impact on services. | Operators    |   |         |
| 21/03/2023   | 50        | <b>Any Other Business</b><br>The Director of Public Transport Development to explore the possibility of a representative from TM Travel attending future meetings, either with voting rights or in an observer capacity.   | Nick Brown   | TM Travel invited to future EP Board, ToRs for EP Board to be updated for approval at a future EP Board alongside other changes that may be required. | Ongoing |
| 21/03/2023   | 46a       | <b>Use of Prospective Scheduling Software to Improve Punctuality</b><br>The First Representative to provide an update on the use of Prospective Scheduling Software, confirm when it is planned to be implemented in   | Zoe Hands    | Due to be considered at the October meeting.  | Pending |

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|--------------|-----------|---|-------------------------|--|---------|
|              |           | South Yorkshire and its effects on punctuality to be brought to the October meeting.  |                         |  |         |
| 21/03/2023   | 44 (i)    | <b>Update on EP Programme Delivery</b><br>The Executive Director of Infrastructure & Place to explore alternative funding options to run a Demand Responsive Transport (DRT) pilot scheme.  | Nick Brown / Tim Taylor | New revenue funding for DRT piloting has recently been identified within SYMCA. Delivery timeline to be amended once pilot scheme(s) chosen.   | Ongoing |
| 31/01/2023   | 41 (ii)   | <b>Any Other Business</b><br>The Democratic Services Officer to add an item on Coach to an agenda of a future meeting.  | Ellen Hinsley           | An item on Coach to be considered at a future meeting.   | Pending |
| 31/01/2023   | 37a (ii)  | <b>Mayor's £2 Fare Cap</b><br>The Executive Director of Infrastructure & Place and operators to explore cheaper single and return fares to promote bus travel with infrequent users and to consider the possibility of targeting specific groups of actual and/or potential passengers. | Nick Brown              | Government funded £2 fare cap for buses extended to the end of June 2023. Commercially funded exit being explored with operators alongside work on ticket simplification.  | Ongoing |
| 31/01/2023   | 37a (i)   | <b>Mayor's £2 Fare Cap</b><br>Operators to identify several areas (deprived, rural, etc) where trials could be conducted on reduced, simplified fares and targeted support, working with the Bus Partnerships Project Director.   | Operators & Nick Brown  | Operators considering flatter fares structure following end of £2 flat fare scheme. Operators have indicated trials of targeted, reduced fares over and above where fares would be positioned under this flatter structure are unlikely without public subsidy. Funding options being pursued. | Ongoing |

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| 04/10/2022   | 26        | <b>Enhanced Partnership Scheme Progress Report</b><br>The Director of Public Transport Development to provide a regular update on the progress of the DRT Scheme to the Board. | Pat Beijer   | Bus Services Team are considering potential pilot areas and a proposal will be brought to EP Board in October 2023 (also see action 44 (i)). | Ongoing |
| 09/08/2022   | 11        | <b>EP Targets Report</b><br>Members to share their views on the appearance and content of the dashboard with the Director of Public Transport Operations.                      | All members  | Awaiting feedback.   | Ongoing |

## Recently Completed Actions

| Meeting Date | Minute No | Action  | Action Owner | Update  | Status |
|--------------|-----------|---|--------------|---|--------|
| 09/05/2023   | 53 (ii)   | <b>Enhanced Partnership Programme Delivery Update</b><br>The Bus Partnerships Project Director to investigate areas where park and ride sites have been successful.                             | Nick Brown   | The future strategy for park and ride needs to be considered as part of the current work on a Local Transport Plan for South Yorkshire. It is therefore proposed not to include in EP Scheme. | Closed |
| 21/03/2023   | 48        | <b>Update on Bus Priority Measures</b><br>Members suggested that a bus priority plan for the network as a whole be considered at the meeting to be arranged with local authority colleagues (at | Nick Brown   | Future bus priority proposals being developed through officer level   | Closed |

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|              |           | Minute No 44). Progress to be reported at the next meeting.  |                         | meetings described in minute 44(iv) below.  |        |
| 21/03/2023   | 47a       | <b>EP Forum Updates</b><br>The Director of Public Transport Operations and Bus Partnerships Project Director to plan the dates of any proposed future network changes and the related stakeholder engagement periods into the EP Forum meeting schedule to ensure adequate contribution from the Forum and operators.                            | Tim Taylor & Nick Brown | EP Forum meetings used to provide updates as required.  | Closed |
| 21/03/2023   | 44 (iv)   | <b>Update on EP Programme Delivery</b><br>The Bus Partnerships Project Director to arrange a meeting with appropriate local authority colleagues to discuss bus priority measures and agree a coordinated approach.  | Nick Brown              | Regular meetings at officer level are taking place.   | Closed |
| 21/03/2023   | 44 (iii)  | <b>Update on EP Programme Delivery</b><br>A Working Group, including the Executive Director of Infrastructure & Place, the Bus Partnerships Project Director, Operator and TravelMaster Representatives to be set up to look at progressing the EP scheme and refreshed EP programme deliverables. An update to be provided to the next meeting. | Nick Brown              | Working group established and meeting monthly.  | Closed |
| 21/03/2023   | 44 (ii)   | <b>Update on EP Programme Delivery</b><br>The Stagecoach Representative to write to the Chair, setting out the plan for the delivery of 'tap and cap' within Stagecoach.   | Matt Kitchen            | The Stagecoach Representative sent a letter to the Mayor on 29 June 2023 (update included in progress report for the August 2023 EP Board). | Closed |

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| 21/03/2023   | 43        | <b>Minutes &amp; Actions of the Previous Meeting</b><br>The First Representative to seek to resolve internal agreement for the onward travel for wheelchair users in time for the next Board meeting.  | Ian Humphreys | It was confirmed that, following discussions at previous meetings, First would agree to the wheelchair promise.  | Closed |
| 31/01/2023   | 41 (i)    | <b>Any Other Business</b><br>The Marketing Manager to share a marketing plan with the Board prior to the next meeting.   | Nick Brown    | Work on EP marketing plan put on hold, on the basis that there is no clear evidence base that demonstrates the potential effectiveness of such a campaign, especially in a time the network has challenges around the quality and provision of services. | Closed |
| 31/01/2023   | 39b       | <b>EP Forum Members - Changes Proposed</b><br>The Director of Public Transport Development to further consider how best to secure health service representation whether from a Trade Union or the ICP. | Pat Beijer    | Representatives now invited from Medact and Unite Community SY   | Closed |